



JOB ANNOUNCEMENT

The Consolidated Commission on Utilities is soliciting for qualified individuals for the position of:

Position Title:	GENERAL MANAGER (Unclassified)
Announcement Number:	FOE 028-2010
SALARY: NEGOTIABLE	Open Date: JUNE 15, 2010 Closing Date: Continuous

MINIMUM QUALIFICATIONS:

- 1) Masters degree in Management, Engineering, Finance, or Public Administration, OR, a Bachelor's degree in Engineering and registration as a Professional Engineer pursuant to the National Council of Engineering Examining Examiners standards in either the Civil, Mechanical, or Electrical Branch;
- 2) At least ten (10) years of combined senior management experience in drinking water and wastewater utilities with experience in both areas;
- 3) Proven management in the capital and operating budgets, capital improvement projects, human resources needs, utility financing issues, operation and maintenance training and implementation needs and good communication skills;
- 4) Experience with managing, planning, design, and construction of major water and wastewater infrastructure projects;
- 5) Knowledge and experience with drinking water and wastewater systems; user fee system development; bond funding; staff training and development; and federal drinking water and wastewater requirements;
- 6) Demonstrated ability to work with stakeholders such as: local government, federal, and military officials, United States Environmental Protection Agency (USEPA) and other regulatory entities and all customer classes;
- 7) Demonstrated ability to lead, motivate, and develop staff.

Job Overview: The General Manager has full charge and control of the construction works of the Authority, maintenance and operations, and the administrative and business affairs of the Authority.

Company Profile: The Guam Waterworks Authority is a public corporation governed by the Consolidated Commission on Utilities (CCU). The Consolidated Commission on Utilities, an elected board consists of five (5) members. The General Manager reports to the CCU.

The Guam Waterworks Authority is comprised of 311 employees. The company has a yearly gross water consumption of 6.7 billion and gross wastewater flow of 4 billion per year. The agency services an average of 40,000 water customers, 26,000 wastewater customers and collects yearly \$40M plus in revenues.

HOW TO APPLY: Please fax or email employment application, resume, official college or university degree transcripts, PE certificate and references to GUAM WATERWORKS AUTHORITY, Human Resources Division, 578 N. Marine Corps Drive, Tamuning, Guam 96913.

Our office hours: 8:00 a.m. through 5:00 p.m., Monday through Friday, Fax (671) 646-2335, email: elainec@guamwaterworks.org. Please Visit our web site at www.guamwaterworks.org to view the GM job announcement and to download the employment application. Guam Waterworks is an Equal Opportunity Employer.

WORK ELIGIBILITY

Public Law 99-603 (8 USC Section 1324A) requires the Government of Guam to verify the identity and work eligibility via form I-9 of all newly hired employees. All new employees shall be required to provide proof of identity and work eligibility to work in the United States. The Government of Guam is required to comply with this law on a non-discriminatory basis.

If you are hired to fill a position in the Government of Guam, you will be required to present valid documents that will establish your identity and work eligibility. Any one or combinations of the following documents (original) may be required.

- *Certified Birth Certificate
- *U.S. Passport
- *Naturalization Card
- *Green Card
- *Government of Guam I.D. Card
- *Original Social Security Card
- *Other proof of work eligibility

QUALIFICATIONS REQUIRED: Pursuant to Public Law 26-87, all future employees of any position within the Government of Guam will be required at minimum to possess one of the following:

- A) High School Diploma
- B) A successful completion of General Education Development (GED) Test; or
- C) Any equivalent of high school program, or a successful completion of certification program, from a recognized accredited or certified vocational technical institution, in a specialized field for the job.

EDUCATION:

Applicants claiming degrees or credit hours are required to provide a copy of their college transcript.

PRE-EMPLOYMENT MEDICAL EXAMINATION:

All applicants accepting initial employment with the Government of Guam must take and pass a pre-entry Physical Examination as a condition of continued employment. Expenses for the physical/medical examination must be paid for by the applicant.

DRUG SCREENING:

All applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment. Situations in which applicant refused or ignored the requirement to take a pre-employment drug test without just cause are to be handled as disqualifications.

PREFERENCE POINTS:

Veterans Preference: Applicants claiming veteran's preference are required to provide a copy of their DD-214 (Military Discharge form). Those claiming Veteran's Compensable Disability are required to provide a copy of a letter from the Veterans Administration.

Disability Preference: Applicants claiming disability preference must obtain a form from this office and submit it with the required certification signatures.

DOCUMENTATION REQUIRED:

All applicants accepting employment with Guam Waterworks Authority must submit a police clearance and court clearance as a condition of employment.

Simon N Sanchez II
SIMON SANCHEZ, II

Chairman

CONSOLIDATED COMMISSION ON UTILITIES

WE ARE AN EQUAL OPPORTUNITY EMPLOYER