



Information Technology Division
Office (671) 647-7634 Fax (671) 649-4320

INFORMATION TECHNOLOGY EXIT FORM

Employee Name: _____ **Emp. No.:** _____ **Date:** _____

Position: _____ **Department:** _____

Supervisor: _____

Last day of work at GWA : _____

- Email Email address: _____
- JDE/AS400 User ID: _____
- Desktop PC Tag # _____
- Laptop Tag # _____
- Radio Iconnect # _____
- Mobile Mobile # _____
- Handheld Handheld Tag # _____
- Others Other equipment assigned: _____

Employee Signature: _____ **Date:** _____

The employee listed above has cleared from Guam Waterworks Authority IT Division and has cleared all Government of Guam computer equipment and user id(s) in fair and working condition.

Authorized IT Division Head (Print and Sign)

Date